

Shaping Stortford Steering group

13th Wednesday December @ 15:30
Charringtons House Rooms A & B

MINUTES

Present:	Cllr Gary Jones	-	EHC Deputy Leader & Chair
	Helen Standen	-	EHC Director
	Kevin Steptoe	-	EHC Head of Planning
	James Parker	-	BSTC Chief Executive
	Anjeza Saliaj	-	Project Manager
	Cllr Colin Woodward	-	Town/District/County Councillor
	John Rhodes	-	President - BS Civic Federation
Also Present :	Jo Vottariello	-	PA (Minutes)
	Simon Willison	-	AECOM
	Edward Stubbing	-	AECOM
	Paula Rodriguez	-	AECOM
Apologies received:	Adam Wood	-	LEP
	Jan Hayes-Griffin	-	HCC
	Nick Hyde	-	BS Chamber of Commerce (no response)

1. Transport Strategy Stakeholder Presentation (PART II) by AECOM

1.1 Introductions were given – hard copies of chapter 3, 4 and 5 and the HCC evidence pack were given out to those who wanted one.

1.2 Presentation – introducing the second part of the developing transport strategy (chapters 4 & 5)

a) Challenges & Opportunities

- John Rhodes asked AECOM to note that the Elsenham & Henham 6,200 houses has not had planning agreement but if not there it may be sited elsewhere so AECOM will keep this on the map.
- The six objectives were discussed and agreed subject to notes below :
 - James/Colin would like the use of the word mitigation or 'seek to improve' to appear in objective two AECOM to amend wording.
 - Change third objective wording from 'desire' to 'willingness'. Gary would like the social aspect included and Simon suggested it could be included in this objective so will re-look at the wording.
 - Fourth objective – group discussed the likely 'population' that frequent BS may not be just local and all transient visitors add to the transport issues so this needs to be defined.
 - Fifth objective – Colin would like it to specify the air

quality issue. The idea is the environmental health aspect not the personal lifestyle.

- Sixth objective – Colin would like the addition of future proofing to be added into the objective.

b) Defined Interactions (note – these are NOT the routes)

- The data does not include school journeys/travel but includes commuter data as found in the evidence packs. James feels there is some essential data for this we are missing as the study does need to take this into consideration. AECOM recognises this and is aware that this is only part of the story and will check with HCC if there any available data and patterns to include.

c) Case studies - supplied

1.3 Workshops – interaction shortfalls

The group split into three teams and looked at maps supplied to identify transport priorities within the areas. Edward will collate comments and capture what was discussed.

1.4 Presentation –

a) Mitigation toolbox

- Large selection of different mitigation measures
- Grouped by the objective they could address
- Details of benefits, risks, examples and costings

b) Optioneering – decision trees viewed, LTP 4 Transport user hierarchy viewed and explained.

c) Town Centre Sites

1.5 Workshop – Policy measures

Teams discussed the use of soft measures for short, medium and long term solutions to transport difficulties.

- Schools were the main consideration for team 1 with improved infrastructure for walking and cycling a close second but a priority for team 2 and cycling for team 3.
- Team 2 also thought weight limitations and speeding restrictions/times should be a priority.
- Team 3 thought active travel seminars should be a consideration to provide influence to the younger generation as well as provide some future proofing.
- James/Colin/Helen discussed the use of cycles within the town and consideration should be given to providing drop off points for cyclists outside of the town to enable them to walk into town.

1.6 Questions :

- James asked when the final report will be issued and the presentation will be at the next Shaping Stortford meeting on 24th January. It will still need to be presented to Exec at EHDC, HCC and BSTC.

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1.7 Next steps :

- Chapters 1 – 5 will be circulated for any final feedback to Annie by 18th December please. Chapter 6 will be finalised using the optioneering process and stakeholder input and will be circulated in the new year.

2. Minutes of previous meeting - 22 November 2017

The minutes were agreed from the last meeting. All actions complete unless mentioned below.

Matters arising :

- 1.2 Gary mentioned the draft minutes were already online but not yet agreed – JV to speak with Fiona and will ensure they do not appear on the website until they have been agreed for all future meetings.
- 1.3 Helen provided feedback from Roger regarding bridge footpaths which was circulated to the group and briefly discussed. We need to be clear that the scheme is fully funded and Colin believes there is s106 monies available to part fund. Helen suggested that Trevor comes to a meeting to pose questions to but further discussion needed.

3. Minutes of ORL Delivery Board 5 December 2017

- 3.1 In principal agreement going to full Council tonight for Arts use and additional funding.
- 3.2 Gary plans to have conversations with relevant parties regarding the Goods Yard application for consideration of parking.

4. AOB and items for future agenda

- 4.1 Goods Yard presentation to be provided by SOLUM at next meeting of 24th Jan.
- 4.2 Gary would like to discuss the Sustainable transport document release from BSTC if it is approved from the draft stage.
- 4.3 Cycling network and Station Road bridge.
- 4.4 Consideration of the original projects set out at the start of these meetings to be factored into a future meeting for discussion.

Next Meeting: 24 January 2018 @ 15:30 held at Charringtons House