

Shaping Stortford Steering group

Wed 28 March 2018 @ 15:30
Charringtons House Rooms A & B

MINUTES

Present:	Cllr Gary Jones	-	EHC Deputy Leader & Chair
	Helen Standen	-	EHC Director
	James Parker	-	BSTC Chief Executive
	Anjeza Saliaj	-	Project Manager
	Cllr Colin Woodward	-	Town/District/County Councillor
	Adam Wood	-	LEP
Also Present :	Jo Vottariello	-	PA (Minutes)
Apologies :	Nick Hyde	-	Chairman - BS Chamber of Commerce
	Jan Hayes-Griffin	-	HCC
	Kevin Steptoe	-	EHC Head of Planning

1. Minutes of previous meeting - 28 February 2018

Agreed as an accurate record with additional comments from John Rhodes (Civic Fed) comments which were circulated with agenda.

Matters arising :

- 1.1 John Rhodes has tendered his resignation from the group. Gary will circulate letter and a further discussion under AOB.
- 1.2 No response from Trevor on his actions but item 4.9 – Annie advises that there is reference to the strategy within the Growth & Transport scheme.
- 1.3 Item 4.2 further conversations are taking place regarding parking and there has been a mention of a park and ride which is now getting a bit of traction in the public arena and Colin asks that we include it in the document. James believes that as part of the public consultation on the BS Neighbourhood plan a park and ride scheme was not favoured specifically funded out of the public purse. Gary advised that there may be an option to develop a park and ride specifically within BS South which provides an option for people to park and arrange privately organised car sharing. The group discussed how we need to manage these conversations for the future provisions of required car parks.
- 1.4 Adam also provided comments via email to Gary prior to the previous meeting which was not received but he will forward to note.

AW

2. Minutes of ORL Delivery Board 13 March 2018

- 2.1 The group discussed ORL adding the declaration of conflict of interest. In future if anyone feels they have a conflict in future meetings they should declare it at the start.
- 2.2 James advised that BS TC planning committee refused the Northgate End car park planning application. The group discussed at length the support streams for the car park and ORL site with regards to the public opinion of any development which has received a relatively low proportion of objections which were received from a concentrated area and none were received from any businesses.

3. Programme management

- 3.1 Annie talked the group through the briefing note which outlines the actions so far, what decisions have been made and a suggested way forward.
- 3.2 Annie asks if the group would be happy to discuss criteria needed to get the work done on the 'transport strategy' and the proposed approach.
 - The group agreed on 'Bishops Stortford Transport Options' and agreed it would just be a change of name, not content.
- 3.3 Gary suggested that our priorities need to complement the BSTO and be able to work alongside it. A key document will be the Growth and Transport plan from HCC which Jan is fully aware of.
- 3.4 Gary advised that there is a commitment (subject to conditions) to provide some short stay parking within the Goods Yard site.
- 3.5 The group agreed that we need a brief for a parking strategy – bullet points would be helpful, using assumptions and outcomes, based on lessons learnt from recent planning applications and consultations.
- 3.6 We need to agree on what happens next and how any document is endorsed. It would help the BS Transport Options document if we had a Parking Strategy as an appendix to work alongside it.
- 3.7 A small working group of officers was formulated and has met and agreed the way forward but we will need them to work on producing a draft document of transport packages expected outcomes and focus on the town centre by using modelling. Annie to discuss with Kevin.
- 3.8 We will then need a consultation plan in place
- 3.9 Annie's document also suggested that each member of the SS group are assigned a project area and then bring updates to the meetings by exception. Standing could be item – 'Individual project updates'
 - James volunteered for River Stort as this is already in progress via Waterside Stortford.

AS

4. Update on Goods Yard

- 4.1 Latest PA was determined last night and was approved with 67 conditions attached. They included a cycle route connections, cycle route plan and a car park management plan which we should be aware of with regards to the groups work. Kevin to be asked to report back to this group on these three items – Annie will request.
- 4.2 Gary to forward latest communication re the car park.

AS/KS
GJ

5. AOB & Future agenda items

- 5.1 Gary would like to get more resident involvement which is not easy and suggested we advertise for people to get involved which has worked in the past, or we approach individual residents associations or local Councillors. Gary will contact the Chair of the Civic Fed and if he confirms they will not be represented at this meeting then Helen will contact the resident associations with a form for people to complete – James will forward what was used before.
- 5.2 Gary would also like to ask the BID co-ordinator.
- 5.3 Helen suggested we ask local businesses and could start with those located in the Launchpad.

GJ
HS
JP

Next Meeting: 25th April 2018 @ 15:30 held at Charringtons House

AGREED